

## Clerks Report for December 21

### Playing Field:

Quotations are being sought for both gates in the children's play area due to faults identified. The upper gate has had a sign placed on it advising parents that the gate needs to be closed manually, the lower gate is chained and locked.

Report received that people are still trying to access the Playing Field from the lower entrance, sign put up advising to use the top entrance again. Would advise that the Playing Field Committee consider a permanent sign being made for this entrance.

Installation of ball stop netting: Contractor was concerned about machinery damaging the ground due ground conditions and amount of rain when I spoke with them earlier in the month. The aim is to carry out the remaining tree work at the same time as the erection of netting. Contractor has been contacted for an update awaiting return call for confirmation of expected dates.

Logs remain behind the fence arrangements need to be made for these to be removed / collected.

Moss on the pathway from the top entrance past the children's play area has been highlighted, casual staff have been asked to clear.

Quotes are still being sought for various other items of work within the Playing Field. We do now have three quotes for the wall and three quotes for the replacement of the steps.

Playing Field Meeting required in February.

### Cemetery:

Quotes currently being obtained for the repair to the wall, and covers for the gullies, replacement of side gate these are currently ongoing. 1 quote received for the wall and one quote received for the covers & Gate. No other issues have been reported this month.

We have met with contractors about the additional tree removal and are currently expecting the quotes to arrive in the next few days, these will then be circulated to Cllrs as agreed.

Cemetery Meeting required.

### General:

The area behind the toilets has been cleared by our casual labourer.

No applications for the Good Citizen award have currently been received.

Report has been drafted for the General-purpose Committee to review advising of additional procedures to be considered when orders for services and goods are being placed.

General Purpose meeting required.

The computers in the office need attention due to them not operating as they should. They are being regularly closed and restarted due to issue and them not responding. An incident this week caused a loss of work as it did not save it then had to be repeated. A job that should have taken half an hour ended up taking an hour and a half.

Consideration should be given this year to cleaning and painting of the concrete bus shelters. The one in Gothers Road has old graffiti faintly showing through and the interior is not looking very nice.

The bus shelter at Enniscaven growth has been cleared from the roof but there is an ingress of water that will need to be addressed.

Issues Reported to Cornwall Council as there was no report for the January meeting, I have included items reported in December:

- Rocks fallen on footpath between Trelavour Road and Manson Place
- Flying tipping top of Trelavour Road
- Drain blocked near top of Hendra Prazey
- Gothers Road Bus Shelter - graffiti
- Potholes near Great Gothers Farmhouse
- Faded White Lines Penwyn Crossroads

Fly tipping in Trelavour Road has been cleared.

The Drain has been cleared by Cornwall Council.

The graffiti on the bus shelter has been cleaned and painted over by our staff.